

Governor's Advisory Council on Aviation Meeting
January 31, 2005
10:00 a.m.

Meeting Called to Order by Chairperson Bonnie Allin

I. Opening Comments

Welcoming statement by Bonnie Allin. Pleased to have everyone here for the first meeting to establish a consensus report on the issues applying to the Governor's Executive Order. Pleased that the council members and interested public were able to attend.

II. Introduction of Council Members

Council Members:

Bonnie Allin, President/CEO of Tucson Airport Authority, appointed Chairperson

Victor Mendez, Director of Arizona Department of Transportation

Barbara Harper from Tucson, retired airline pilot and serving on the Tucson Airport Authority Operations Committee.

Dave Krietor, Aviation Director for City of Phoenix, which includes Sky Harbor Airport, Phoenix Goodyear Airport, and Phoenix Deer Valley Airport.

Ronnie Lopez, Chairman of Phoenix International Consultants

C.A. Howlett, Senior Vice-President of Public Affairs for America West Airlines

Stacy Howard, Regional Representative for Aircraft Owners and Pilots Association; and President of the Aviation Safety Advisory Council of Arizona.

Bob Littlefield, Scottsdale City Councilman, Chairman of Scottsdale City Council Aviation Subcommittee, Scottsdale's representative on Maricopa County Association of Governments Regional Airspace Planning Policy Committee, also a fulltime pilot.

Mike Covalt, Airport Manager, City of Flagstaff, unable to attend, due to being out of state. (attempted to attend via conference call, but telephone equipment was not provided in the meeting room).

ADOT Aeronautics Staff

Barclay Dick, ADOT Aeronautics Division Director, unable to attend due to illness

Kim Stevens, ADOT Aeronautics Division, Aviation Services Program Administrator filling in for Barclay Dick

Mike Klein, ADOT Aeronautics Division, Airport Development Program Administrator unable to attend due to illness

The contact list will be updated to include email addresses of Council Members and Aeronautics staff.

The task is the Governor's Executive Order 2004-22, which established the council and the five primary tasks that the council will be reviewing.

III. Overview and discussion of the Executive Order 2004-22

A. Ex-Officio Memberships

Kim Stevens presented an overview of the Executive Order and presented the groundwork for the Council. The first item would be the Ex-Officio memberships, the Executive Order allows for these memberships in 1.c. So far the Aeronautics Division has received only one request from Yuma Marine Corps to have a representative on the Council, but no name has yet been received. Interested parties that would like to serve as Ex-Officio members are to contact the Aeronautics Division, Barclay Dick, Director (602-294-9144) or Gail Howard, in the Governor's Office (602-542-1727).

B. Aeronautics Staff

The Aeronautics Division's role will be to serve as staff to this council. Aeronautics will provide minutes, information, and research. The Division will arrange for meeting facilities, provide minutes, information, research and provide for presentations by various members of the aviation industry as appropriate.

The City of Phoenix and Tucson Airport Authority also volunteered staff members to assist and to be actively engaged in subcommittees and research.

C. Mechanism of communications with transportation entities

The Council's activities will be communicated throughout the State to interested parties by providing the information via email and the Council's website

Any additional stakeholders should provide their contact information to Barclay Dick or Kim Stevens. Staff will develop and maintain a distribution list for all stakeholders.

D. State Transportation Board (STB) and future Aviation need strategy

The STB serves as an advisory to ADOT and has the authority to approve any grants and any studies conducted by the Aeronautics Division and funded by the Aviation Fund. Any studies undertaken by this Council using the Aviation Fund must receive the approval of the STB. The STB was established under Statute, Title 28, the STB has clearly delineated authority. The STB has authority over ADOT's Capital Improvement Program, approving the program and allocations for projects in the various grants. If council would like more information about the STB, staff will arrange for the current chair, Rusty Gant, to discuss the role of the STB.

E. Consensus Findings:

Three areas in the Executive Order were highlighted - paragraphs 7, 8 and 9:

WHEREAS, there is a great need to increase the communication and coordination between state and local entities with federal agencies that regulate airspace and other aspects of aviation in our state; and

WHEREAS, there is a distinct need to improve coordination and the compatibility between community land use planning and airport development and utilization; and

WHEREAS, there is a clear need to identify funding sources and funding strategies for enhancing aviation throughout the state.

The five areas that are identified as areas that shall be studied and issue consensus finding and recommendations are:

1. Airspace utilization and airport capacity
2. Land use compatibility
3. Federal funding for aviation in Arizona
4. Criteria for evaluating aviation facility and system needs
5. Future aviation needs assessments and funding strategies

Discussion of the five items for review, identified a breakdown to individual items and the combining of others.

- 1a. Land Use Compatibility
- b. Airport Capacity
2. Airspace Utilization
3. Funding Strategies for aviation in Arizona (Identified as a research item for Aeronautics Staff)
4. Criteria for evaluation aviation facility and system needs (future aviation needs assessments)

Federal Funding for aviation in Arizona (Identified as a research item for Aeronautics Staff) – This would be the basis of information to begin item number 4

A request was made by the Chair to break down into subcommittees to start working on some of the issues.

It was suggested to begin with Airport Capacity Subcommittee and a Land Use Subcommittee. When those two subcommittees have done their part, they will transition their information into what they mean for Airspace Utilization. It was suggested that this would make the workload more manageable for the smaller subcommittees.

1st Sequence of Priority for Subcommittees:

Land Use Subcommittee

Bob Littlefield

Stacy Howard*

Airport Capacity Subcommittee

Dave Krietor*

Ronnie Lopez

Barbara Harper*

C.A. Howlett

Victor Mendez is flexible for either subcommittee

Mike Covalt will be contacted for which subcommittee he would like to be on.

* = Subcommittee Chair

Stacy Howard volunteered as a Subcommittee Chair for the Land Use Subcommittee.

Airport Capacity Subcommittee will have two Co-Chairs, Dave Krietor representing large capacity airports and Barbara Harper representing GA interests.

2nd Sequence of Priority

After much discussion it was determined that the Airspace Utilization will involve all members of the Council.

3rd Sequence of Priority

Criteria for evaluation aviation facility and system needs will involve all members of the Council

Follow-Up

The Future aviation needs assessments and funding strategies will involve the committee as a whole.

A proposed work plan was drafted for Council's review. The work plan will be adjusted to follow the priorities determined during this meeting. Each subcommittee should look at overall issues of the State and develop their own mission statement so that they would have a guide the work needed.

Groups identified for possible presenters or interested parties include: (Provide contact names to Aeronautics Division – Barclay Dick or Kim Stevens)

Maricopa County Association of Governments (MAG)

Pima County Association of Governments (PAG)

Arizona Airports Association

Arizona Flight Training Group

Arizona Pilots Association

FAA Western Region

League of Cities and Towns

Review of Priorities per Executive Order

1. Land Use (Subcommittee)
 2. Airport Capacity (Subcommittee)
 3. Airspace Utilization (Committee of the Whole) – request FAA assistance
 4. Criteria for evaluation aviation facility and system needs (Committee of the Whole)
 5. Future aviation needs assessments and funding strategies (Committee of the Whole)
- Funding Issues - ADOT research (Committee of the Whole))

F. Council Schedules and reporting

The last item that needs pointing out is that the Council shall issue a preliminary report twelve months from the Council's first session (01/31/05) and a final report twenty-four months from the Council's first session with the appropriate distribution.

The Aeronautics Division staff will be available to assist on each of the subcommittees on the various tasks and will provide limited resources if needed. Staff will participate and assist in any ways deemed necessary.

It is important for outreach that the meetings be held throughout the state. Council meetings will be held on Wednesday's quarterly. The Chairperson will work with staff to identify dates and locations of the quarterly meetings.

The subcommittee chair will work with the subcommittee members to identify meeting dates and times.

IV. Possible Subcommittee Structure

Subcommittee meetings to be organized the same as the Council meeting. Make sure subcommittees work with staff for outreach meetings in other areas.

There are various FAA and military interests with complicated issues. It would be helpful to reach out to these interests for their possible needs. One of the Governor's highest priorities is keeping Luke AFB open and this would apply for land use, airspace, etc. Local FAA are interested in the activities of this Council. FAA's participation will certainly be sought.

V. Call to Public:

Scott Gray – President, Arizona Airport Association (sgray@ci.scottsdale.az.us). Would be happy to assist. Also, next Council Meeting could coincide with the AzAA Conference on Wednesday April 27, 2005. And AzAA would be happy to host this meeting. One of the organizations that was not mentioned was the Arizona Business Aviation Association. Scott felt that this organization would show an interest and will provide a name and contact number.

Colonel Patrick McCarville – Deputy Chief of Staff for Aviation & Safety, Arizona Army National Guard (Patrick.mccarville@az.ngb.army.mil). Would like to identify this organization as a stakeholder. Currently, have 61 rotary wing aircraft on the books and expected to grow to 84 over the next few years. Most of the resources are deployed or about ready to deploy. Eventually, will have all those resources on the ground in Arizona. For an extensive user of the

airspace, he would be willing to offer their assistance as well. A project officer will be representing the office – will provide a name and number.

Harry Hengl – President of Yuma County Airport Authority (hhengl@westernfinancialaz.com). They are in the process of hiring a new Administrator of the Airport. The process should be completed within the next couple of weeks. A name and number will be provided for an Ex-Officio member. Would like to invite the Council to Yuma and will provide a facility at the Airport for the meeting.

Scott Ries – Investor for developing Phoenix Regional Airport (Scott@PhoenixRegionalAirport.com), involves about a 2,000 acre master plan, and a 5,000 foot runway interested in Airport Capacity. Would like to volunteer in the Ex-Officio capacity regarding private property rights as it pertains to public use airports. Interested in the impact of point to point flying, small airport transportation system funded by NASA. Would like to be involved in any capacity, supports all of the issues.

Bill Gillies – Airspace Manager, Luke Air Force Base (william.gillies@luke.af.mil) [Air Space] – Would like to thank Colonel McCarville for stressing the need that the military be involved. They have the special use airspace, and are service providers in the air traffic system. They would definitely like to be involved in any land use studies and would assist in getting legislators to address the needs to protect the airports. Will provide a name and number of a contact. Rusty Mitchell, Director, LAFB Community Initiatives Team (rusty.Mitchell@luke.af.mil) [Land Use].

John Mills, LtCol USMC (Ret), Airfield Operations, Yuma Marine Corps Air Station Representative (john.e.mills@usmc.mil) – Would like to offer any services that they can to assist in the studies.

Warren Meehan, FAA Air Traffic Controller Manager for Phoenix and State of Arizona – Covers most of the State except Grand Canyon and Yuma. Responsibility is to assignment of work to the men and women providing air traffic services in Federal FAA powers as well as the federal contract tower program. Would be available for any questions and any expertise that may be needed.

VI. Adjourn:

David Krietor moved to adjourn meeting at 11:30 a.m., and the motion was accepted by the Chair.

Minutes prepared by Tammy Martelle, ADOT/Aeronautics Division, Airport Projects Manager